

TO: Board Members
FROM: Kelli MacMillan
DATE: October 18, 2023
SUBJECT: Outline of Special Board Committee

Rationale:

The Safety & Security of our students, staff, and community is a top priority of our District 159

The incident at MES on 8/25/23 shed light on some opportunities we have to improve how we are executing our Comprehensive Safety Plan. BOE Policy 4:170 dictates an extensive list of requirements we need to satisfy to be fully compliant. The purpose of this committee is to get the right people in the same room periodically, to do a full review, understand the operational implications, and make all necessary updates and changes to be outlined in a complete set of administrative procedures. The BOE should invest our time and efforts into ensuring we are doing everything necessary to protect our students and staff. Establishing this Special BOE Committee will demonstrate to our families, staff and community our commitment to Safety & Security. Establishing this BOE Special Committee on Safety will enable the board to have a better understanding of our Safety program, challenges and processes which will arm us to better monitor them going forward.

BOE Safety Committee Standing	<ul style="list-style-type: none">• Board members (1) of which would serve as Chair (vice chair optional)• All Members of the Safety & Security team are invited to attend• In consultation with Mokena first responders as necessary• In consultation with District attorney as necessary• Open to the Public except as Security exemptions to OMA might apply	<p>Nov/Dec 2023</p> <p>January 2024</p> <p>March 2024</p> <p>July 2024</p> <p>August 2024</p>	<ul style="list-style-type: none">• Understand all requirements outlined in BOE Policy 4:170 and applicable state and federal legal mandates• Review Comprehensive Safety and Security Plan; develop and revise as needed.• Develop Safety Drill Plan as required by IL Safety Drill Act• Develop and implement standard operating procedures to fully execute all aspects of our BOE Policy 4:170 on Safety• Develop standardized forms, records and methods of retention.• After finalizing the plans, schedule and ensure all staff and applicable stakeholders are trained and updated on changes.• Implement standardized annual review process including BOE approval.
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